



RESIDENTIAL DEVELOPMENT INCENTIVE APPLICATION FORM

56 Wheatland Ave, PO Box 460 Smoky Lake, AB T0A 3C0
P: 780-656-3674 | F: 780-656-3675 | E: development@smokylake.ca

Program Description

Town of Smoky Lake has launched a Residential Development Incentive Program (Policy # D-06-2026) to provide incentives for additional residential housing units and multi-unit residential development. Developers, contractors and homeowners are all eligible to apply under this program. Grant funding is limited per calendar year.

Eligibility for the Residential Development Incentive Program:

- \$10/square foot of habitable floor area, to a maximum of \$20,000 per dwelling unit in a multi-unit development, conversion or renovation
- Dwelling units must contain a minimum of 37.16 m² (400 ft²) of habitable floor area

Application Deadlines

Applications will be accepted on an open-intake basis until all available funding is allocated in a given calendar year. Applications are awarded and reviewed in the order they are received.

Submission Requirements

Completed applications should be submitted to the Program Review Officer at development@smokylake.ca.

Inquiries may also be made to development@smokylake.ca or by phone at 780-656-3674.

In order for your application to be deemed complete and eligible for review, the following must be submitted:

- Completed Application Form
- Project Drawings/Renderings showing the proposed development, this should include: site plan, building elevation drawings, and floor plan

Additional Information

- Work on approved projects must commence within three (3) months from approval and be completed within one (1) calendar year.
- If applying as a builder or contractor, applicants must possess a valid Town of Smoky Lake Business license and be in good standing with the Town.
- The property must be located within Town limits and in a Residential Land Use District.
- All required municipal and/or other governmental approvals must be in place prior to commencement of the development. Applicants must be in good standing with the Town and not be in arrears on taxes, utilities, fees, fines, or other amounts.
- Approved funding is provided as a one-time lump sum reimbursement at the following stage:
 - Following completed final inspection

NOTE: submission of an application does not guarantee receipt of grant funds

Protection of Privacy Act Collection Notice: By submitting this application, you are providing personal information including your name, phone numbers, email address, mailing/physical addresses, and postal code. This information is being collected in accordance with Section 4(c) of the Protection of Privacy Act. This information will be used to process your residential development incentive application by the Town of Smoky Lake. For questions about the collection of your personal information, you may contact the Town of Smoky Lake at 56 Wheatland Ave, Smoky Lake, AB T0A 3C0, 780-656-3674, or legislative@smokylake.ca.



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OFFICE USE ONLY		
Application date: _____	Deemed Complete: _____	Date approved: _____
	Decision: <input type="checkbox"/> Approved <input type="checkbox"/> Refused	Grant amount: _____

APPLICANT INFORMATION			
Applicant Name: _____			
Mailing Address: _____	City: _____	Province: _____	Postal Code: _____
Phone: _____	Cell: _____	Email: _____	

PROJECT LOCATION	
Municipal Address: _____	Roll Number: _____
Legal Description: Lot _____, Block _____, Plan _____	Zoning: _____

PROJECT DESCRIPTION	
Proposed Start Date: _____	Proposed Completion Date: _____
Dwelling Type: _____	Description: _____
Number of Units: _____	<input type="checkbox"/> New construction <input type="checkbox"/> Renovation <input type="checkbox"/> Conversion from Single Family to Multi-Unit
Habitable Floor Area*: _____ ft ² / m ² <i>*Habitable Floor Area (does not include garages, unfinished basements, crawl spaces, utility rooms, mechanical rooms, exterior balconies, decks)</i>	

APPLICANT DECLARATION	
I understand that my submission of an application does not constitute a guarantee for funding under the Residential Development Incentive Program. I certify that all information is true and accurate to the best of my knowledge, and if approved, the development will be commenced and completed in accordance with the terms and conditions of the resulting Agreement entered into with the Town of Smoky Lake.	
Applicant Signature: _____	Date: _____
Print Name: _____	

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OWNER AUTHORIZATION *(if different than applicant)*

I/We _____, the owner of the subject property hereby authorize
_____ to act on my behalf with respect to this application.

Property Owner Signature:

Date:

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