



56 Wheatland Ave | PO Box 460  
 Smoky Lake, AB T0A 3C0  
 P: 780-656-3674 | F: 780-656-3675  
 E: development@smokylake.ca

## DEVELOPMENT PERMIT APPLICATION

Application Date: \_\_\_\_\_

File Number: \_\_\_\_\_

### 1. Applicant Information

Name of Applicant: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 Telephone: \_\_\_\_\_  
 Email: \_\_\_\_\_

Name of Registered Owner: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 Telephone: \_\_\_\_\_  
 Email: \_\_\_\_\_

### 2. Property Information

Municipal Address: \_\_\_\_\_ Roll #: \_\_\_\_\_  
 Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Plan: \_\_\_\_\_  
 Long Legal: Part of \_\_\_\_ ¼ section \_\_\_\_ township \_\_\_\_ range \_\_\_\_ W4M  
 Zoning: \_\_\_\_\_ Parcel Size: \_\_\_\_\_ Lot Type: Interior \_\_\_\_ Corner \_\_\_\_  
 Describe the existing developments on the land: \_\_\_\_\_

### 3. Proposed Development Details

Proposed Use:  Residential  Commercial  Industrial  Institutional  
 Type of Development: \_\_\_\_\_  
 Proposed floor area: \_\_\_\_\_ (sq. ft.) Proposed height: \_\_\_\_\_ Estimated cost of development: \$ \_\_\_\_\_  
 Estimated commencement date: \_\_\_\_\_ Estimated completion date: \_\_\_\_\_  
Dwelling:  New Construction  Mobile/Modular CSA # \_\_\_\_\_  RTM (pre-built/new)  
 Move-On (prebuilt/existing)  Addition  
 For "Move-On" building – Year built: \_\_\_\_\_ (please submit photographs of the building to be moved)  
Accessory building:  New Construction  Move-On (pre-existing or built off-site)  
 List intended use for the accessory building: \_\_\_\_\_  
Non-residential uses  
 Off-street parking: # of spaces to be provided \_\_\_\_\_ size of spaces: \_\_\_\_\_  
 Off-street loading required: \_\_\_\_\_

### 4. Variance Request

Does this permit require a variance?  Yes  No

*Protection of Privacy Act Collection Notice: By submitting this application, you are providing personal information including your name, phone numbers, email address, mailing/physical addresses, and postal code. This information is being collected in accordance with Section 4(c) of the Protection of Privacy Act. This information will be used to process your development permit application by the Town of Smoky Lake. For questions about the collection of your personal information, you may contact the Town of Smoky Lake at 56 Wheatland Ave, Smoky Lake, AB T0A 3C0, 780-656-3674, or legislative@smokylake.ca.*





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### **IMPORTANT NOTICES:**

- ***This application does not permit you to commence any development until such time that a development permit has been issued by the Development Authority.***
- Failure to complete the application form and supply the required information may cause delays in processing the application.
- The Development Authority may require any additional information it deems necessary to make a decision on a development permit application.
- The Development Authority must, within 20 days after the receipt of the application for a development permit, determine whether the application is complete. You will be notified if your application is incomplete and will be notified when it has been deemed complete.
- Once the application is deemed complete, the Development Authority has 40 days to make a decision.
- A development permit comes into effect twenty-one (21) days after the issuance of the Notice of Decision. Any construction or development cannot commence until a development permit has been issued.
- A development permit approval is valid for one year from the date of issuance.

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## TENTATIVE PLAN

Applicant Name: \_\_\_\_\_ File Number: \_\_\_\_\_

**Please include the following information:**

- Location of **EXISTING** buildings
- Location of **PROPOSED** buildings
- Front, rear, side setbacks for all buildings, including distances between
- Location of driveway/access
- Right-of-ways or Easements
- North arrow
- Location and name of roads (public & highway)

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

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